



**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
COMMITTEE MINUTES**

**Facilities Committee
Central Office Meeting Room
July 20, 2011
*Minutes***

I. Called to Order 4:00pm

PRESENT: B. Miracle, L. Christman, J. Snell, T. Bergey, S. Knoll

ABSENT: J. Liberati

II. APPROVAL OF MINUTES OF April 20, 2011

III. PRESENTATIONS / REPORTS

IV. CURRENT BUSINESS

Camp Meeting Rd

- **Run off:** Upper Saucon Township (UST) has approved the plan as presented by District engineers – The plans have been submitted to the Conservation District along with a Drainage Report and Erosion and Sediment Control Plan- With Conservation District Approval a Grading Permit will be required from UST – The District is considering the possibility of this being a change order to Penn Builder's contract. If the price is unreasonable then the project may be bid.

Intermediate School

- **Brick repair updates:** Brick repairs are complete. A perfect match was not expected but the bricks are sealed from future weather damage.
- **Landscape:** The District and Engineer are looking into options for growing grass on the Intermediate School Property. There is no cost to the District.
- **Roof repairs:** Roof repairs are complete and the building is dry. A punch list will be repaired by Mr. Bergey.
- **Lighting:** Lighting has been an ongoing issue. Lutron has been standing behind the product.
- **Crack in Building:** There is a hairline crack near the art room and office area. The district is monitoring. It is an area where the slab thickness goes from 4" to 6".
- **Closeout:** PlanCon is closed out because no additional subsidy from the state is available on this project. Road improvements and the General Contract are still open.



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Tennis Courts

- Approval is expected within a few days(has been received since meeting) – Additional engineering to address ADA requirements will be approximately \$6000 – Addition of outdoor restrooms with running water and electric will not be required but it will be a requirement of the occupancy permit that ADA compliant restrooms and water fountains will be required at all times when tennis courts are available – Rather than blindly building restrooms to accommodate a field the District should have a feasibility study performed to identify the best location to accommodate as many fields as possible.

Five Year Capital Plan

- The 5 year capital plan as submitted during General Budget discussions was presented. (Attached) Mrs. Christman indicated we need to determine how or what we need to spend on our capital budget. There must be additional discussion with all members. The next facilities committee meeting was suggested. A very preliminary plan/document to better identify needs was presented. (Attached) Development for all building will be time consuming.

Summer Projects

- A list of summer projects was presented to the committee. (Attached)

Engineer of Record

- Mr. Bergey is recommending an engineer of record. Permit fees and requirements have increased in areas of the District. UST requires a licensed professional to design drawings and specifications for nearly anything done either inside or outside the building. For this reason Barry Isett and Associates is being recommended as an Engineer of Record. Barry Isett and Associates has good references and excellent fees. There is no retainer.

Demand Response

- A required demand response test will be occurring on July 26th. Employees have been directed to Flex Time. There is a sequence for restarting systems. A meeting is being scheduled with Provident(the District's electric supplier) to see if anything additional can be done to cut costs..

Minutes prepared by Todd Bergey